

Instructions for SMS Texting. These instructions assume that you have an active account in CloudCME®. If you do not, please set up your account first. You can only record your attendance during the activity or X minutes after the meeting.

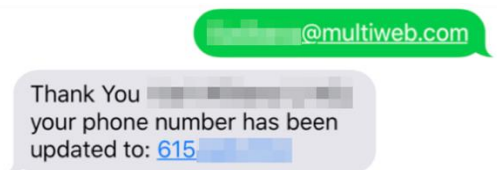
## Via Cloud CME App

1 Pair your mobile phone to your CloudCME® account.

**Physicians:** Text the email address you have on file with Medical Staff Services 833-645-1002

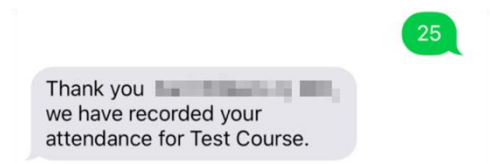
**Employees:** Text your Hoag email address to 833-645-1002

You will receive a text message that your phone number has been updated. *This is a one-time operation.*

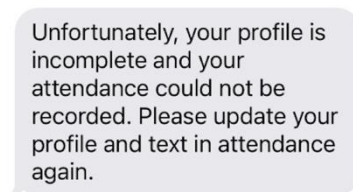


2 To record your attendance to an activity, text the Activity ID or Activity Code that has been provided for your activity\*. You will receive a text message that verifies activity attendance has been recorded.

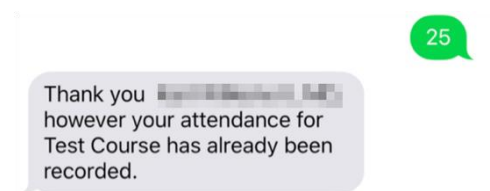
\*You must text an SMS text message not an iMessage, if using iOS



You will receive an incomplete profile text message if you try to text your attendance and have a missing degree and/or profession in your profile. Please complete the fields in your CloudCME® profile before texting attendance.



You can only record attendance once to an activity. If you try to record attendance an additional time, you will receive the following text message.



If you attempt to record your attendance to an activity for which you are not registered, you will receive the following text message.

